



“Love God Love Learning Love Life”

Security Policy

Aim

To provide a safe and secure environment for staff, pupils and visitors to the school.

Implementation

It is the responsibility of the Governors’ Resources Committee to monitor and review each term, the security aspects of the school, namely:

The Security and Safety of Staff and Pupils

- A secure fence surrounds the school grounds with gated entry at two points. Gates are closed during the school day.
- Clear signage directs visitors to use the main entrance.
- Access to the building can be restricted through mechanically locking doors and an electrically locking front door. The main entrance, when locked, can be answered through buzzer and intercom.
- CCTV covers some parts of the building and grounds.
- External classroom doors are kept locked during the school day except at break times.
- Outside lighting is provided for safety of staff, parents, and pupils after dark.
- Visitor access is by the main door to the front of the building adjacent to school’s office
- Specific arrangements with parents and carers are expected for children to be delivered to and collected from within the school grounds.

The Security of the Site Property and its Contents

- Security lighting is installed around the building.
- A burglar alarm system is installed with sensors covering all internal areas.
- Curtains and/or blinds are drawn across all windows when building is not in use.
- Most internal doors, including most filing cabinets, are left unlocked. Past experience indicates intruder damage if locked.
- Large sums of money are not kept in school after school hours.
- Laptop computers and ipads are housed in locked metal cabinets.
- Valuable portable items are stored in ‘appropriate’ areas.
- Property is marked with invisible markers, Smart water and/or etched with school name.
- An inventory is kept of all valuable portable items.
- Gates are closed and secured when the school is closed.

Signed Headteacher

Signed on behalf of the Governing Body.

September 2023